



Section I - Instructions to Bidders

**BUDDHIST AND PALI UNIVERSITY OF SRI LANKA
INVITATION FOR BIDS (IFB)**

**SUPPLY, DELIVERY AND INSTALLATION OF 06 Nos AIR CONDITIONERS FOR THE FACULTY OF
GRADUATE STUDIES AND CENTER FOR EXTERNAL EXAMINATIONS
BUDDHIST AND PALI UNIVERSITY OF SRI LANKA**

1. The Chairman, Department Procurement Committee (DPC) on behalf of the Buddhist and Pali University of Sri Lanka invites sealed bids from eligible and qualified bidders for supply, delivery and Installation of following items for the Buddhist and Pali University of Sri Lanka.

DPC/2024/04	Supply, Delivery and Installation of 06 Nos Air Conditioners for the faculty of Graduate Studies and Centre for External Examinations of Buddhist and Pali University of Sri Lanka.(No:214,Bauddhaloka Mawatha,Colombo 07)
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2. Bidder who have at least five-years experience in supply, service, maintenance and repair of above items.
3. Bidding will be conducted through National Competitive Bidding (NCB)
4. All bids must be accompanied by bid security in the form of a bank guarantee in the format given with the bidding document. Bank guarantee is confirmed by a bank operating in Sri Lanka approved by Central Bank of Sri Lanka. The bid security shall be in the form of an unconditional on demand bond and shall be valid up to **16.07.2025**. Bank guarantees for the bid are as follow:

Item Name and DPC Number	Bid Security Amount	Items
Supply, Delivery and Installation of 06 Nos Air Conditioners for the faculty of Graduate Studies and Centre for External Examinations of Buddhist and Pali University of Sri Lanka. DPC/2024/04	Rs.150,000.00	Air Conditioners -06 Nos.

5. The bid shall be validity until **16.06.2025**

6. Interested eligible bidders may obtain further information from Senior Assistant Registrar (Admin) and inspect the Bidding Documents free of charge at the Administration Division, Buddhist and Pali University of Sri Lanka during office hours.

7. A complete set of Bidding Documents in English Language may be purchased by the interested bidders on submission of a written request to the Senior Assistant Registrar (Admin), Buddhist and Pali University of Sri Lanka below mentioned addressed and upon payment of non-refundable fee of Rs. **3,500.00** to the shroff of the University on Working days from 28.02.2025 to 14.03.2025 from 9.00 a.m. to 2.30 p.m. The Bidding Documents Can also is viewed from University Website i.e. <http://www.bpu.ac.lk/downloads>

8. Duly Perfected bids in duplicate in separate covers marked "original" and "duplicate" re-inserted in a single cover mentioning the name of work and DPC No: DPC/2024/04 on the top left hand corner of all three envelopes, Sealed and may either be send by registered post addressed to "Senior Assistant Registrar, Administration Division, Buddhist and Pali university of Sri Lanka, No 37, Moragahahena Road, Pitipana Town, Homagama" or deposited in the Tender Box Kept in Administration Division, Buddhist and Pali university of Sri Lanka on or before at **1.30 p.m. on 17.03.2025**.

9. Duplicate should be a certified photocopy of the original.

10. Bids will be opened at **1.30 p.m. on 17.03.2025** at the Administration Division of the Administration Building, Buddhist and Pali university of Sri Lanka, the bidder or his/her authorize is permitted to be present at the time of opening of bids.

11. Incomplete and late bids will be rejected and the University has the right to accept or reject bids.

12. A Pre-bid meeting will be held on 07.03.2025 at 9.30 a.m. at the board room no. 02 ,1st Floor Buddhist and Pali University of Sri Lanka.No:37, Moragahahena Road, Pitipana Town, Homagama.

**Chairman,
Department Procurement Committee,
Buddhist and Pali University of Sri Lanka,
No 37, Moragahahena Road, Pitipana Town, Homagama.
Tel:011-2857786
2025.02.27**